

## Job Announcement

<b>Position</b>	<b>Research Consultant: Non-Aligned Movement (NAM) and Organization of Islamic Cooperation (OIC) Advocacy</b>
<b>Location</b>	<b>Bangkok, Thailand</b>
<b>Employment Duration</b>	<b>1 year (Subject to 2 months probation at the beginning of contract)</b>
<b>Salary &amp; Benefits</b>	<ul style="list-style-type: none"> <li>• USD 1,500 per month</li> <li>• Health, Dental and Accidental Insurance</li> </ul>
<b>Closing Date</b>	<b>20 November 2012</b>
<b>Interview Dates</b>	<b>26-30 November 2012</b>

### About the Organisation

As a membership-based regional human rights organisation, FORUM-ASIA works to promote and protect all human rights, including the right to development, through collaboration and cooperation between human rights defenders and organisations in Asia. FORUM-ASIA presently has 49 member organisations across 17 countries in Asia. Founded in 1991, FORUM-ASIA is committed to building a peaceful, just, equitable and ecologically sustainable community of peoples and societies in Asia; where all human rights of all individuals, groups and peoples—in particular, the poor, marginalised and discriminated people—are fully respected and realised in accordance with internationally accepted human rights norms and standards. FORUM-ASIA, as a NGO in Consultative Status with the United Nations, advocates human rights issues through engagement with governments, inter-governmental organisations and the United Nations for the better promotion and protection of all human rights.

### Duties and Responsibilities

Under the overall guidance of the Deputy Executive Director and the UN Advocacy programme officer, the Research Consultant will develop and implement the following activities:

- Develop publications on the stock-taking of positions of Asian States on human rights issues as demonstrated through performance at key intergovernmental fora, namely UN, NAM and OIC;
- Develop a handbook on the civil society approaches to engaging with NAM and OIC;
- Develop background notes, advocacy/lobby documents and press materials for effective regional and cross-regional joint actions in addressing foreign policy issues impacting upon human rights;
- Assist in conducting regional consultations, particularly through facilitating the output of joint position papers of Asian NGOs on key foreign policy issues impacting upon human rights;
- Assist in conducting regional training workshops of Asian NGOs, parliamentarians and other stakeholders to identify avenues and tools for accountability by Asian States in foreign policy;
- Other tasks as assigned by the supervisor.

### Basic Qualifications and Selection Criteria

1. Bachelors degree or higher in the field of human rights or a related subject such as law, politics, social science, international relations, development and Asian studies
2. More than 3 years relevant experience working in the field of human rights and development with demonstrated exposure to intergovernmental, multilateral fora on human rights
3. Excellent writing and research skills in English
4. Computer literacy in MS Word, Excel, PowerPoint, Project, Visio and internet navigational skills
5. Strong organisational, communication and interpersonal skills
6. Awareness of local context and cultural sensitivity is a must

### Application Procedure

Those who are interested in the job are requested to fill in the **Job Application Form** and return the form by email **together with a self-introduction letter and two recommendation letters** to: [applications@forum-](mailto:applications@forum-)

**[asia.org](http://www.forum-asia.org) before 20 November 2012.** The successful candidate will be contacted for an interview to be conducted in Bangkok between 26-30 November 2012. The interview may include a written test or practical test.