

Job Announcement

Position	Country Programme (South Asia) Internship (Citizen of Bangladesh, Nepal and Pakistan is preferable)
Location	Kathmandu, Nepal
Internship Duration	6 months, starting from February 2019
Remuneration	A modest stipend of USD 450 a month
Closing Date	10 January 2019, midnight Bangkok Time (UTC+7)
Interview Dates	14-20 January 2019

About the Organisation

The Asian Forum for Human Rights and Development (FORUM-ASIA) works to promote and protect human rights, including the right to development, through collaboration and cooperation among human rights organisations and defenders in Asia and beyond. FORUM-ASIA is a network of 67 members in 21 countries, as of September 2018, across Asia.

FORUM-ASIA's South Asia Programme aims to advance human rights and democratic governance in Asia by strengthening the civil society's advocacy, capacity, networking and participation in government decision making at national, regional and international level.

General Tasks and Activities of Internship:

- Monitor human rights situation in area of work;
- Support research into human rights issues and conduct mapping of various human rights issues;
- Assist in programme work/ documentation/compilation/administrative work;
- Assist in organising or preparing for campaigns or events;

Specific Tasks under the South Asia Programme

- Daily monitor human rights situation in South Asia related to Freedom of Expression and Freedom of Assembly and Association;
- Weekly monitor human rights situation in South Asia related to Business and Human Rights, Enforced Disappearance, Extrajudicial Killing and Arbitrary Arrest and Detention;
- Assist in drafting urgent appeals and official letters to be sent to relevant UN Special Procedures and other key regional and international mechanisms.

Qualifications and requirements

- Bachelor's degree or advanced degree in international law, political/social sciences or relevant field;
- Some practical knowledge about international human rights standards, mechanisms and practices;
- Strong interest in human rights issues in the Asian region;
- Some experience in organising or planning meetings/conferences or campaigning;
- Good drafting and research skills;
- Excellent level of written and spoken English;
- Proficiency with computers;
- Ability to multi-task, solve problems, and work in a multicultural team; and
- Ability to work under pressure and meet team deadlines.

Application Procedures

Interested applicants must submit the following:

- A copy of your completed [Internship Application Form](#);
- A resume and cover letter (**both in .pdf files**) explaining why you are interested in the position.

Complete applications should be sent by email to FORUM-ASIA at internship@forum-asia.org and before **10 January 2019**, with subject: **South Asia Internship Application_NAME** (e.g. South Asia Internship Application_Your Full Name). Late applications will not be considered.