

Freelancers Open Call – Multiple positions (Roster)

FORUM-ASIA is looking for creative freelance Copy Editors (English), Videographers and Video Editors, Animators, Graphic Designers and Interpreters (Thai/English, Nepali/English) to produce high quality and visualised materials to expand the organisation's outreach, both off line and online.

Selected candidates will be working on FORUM-ASIA's reports, policy papers, outreach and advocacy campaigns, and other materials related to human rights including its legal framework, standards, mechanisms, and case stories.

The ideal candidates should have relevant experience and skills in delivering audience-engaging multimedia outputs that aim for creating social impact and behavior change. Experience working in the nonprofit sector is desirable.

Interested applicants are requested to fill in the [Application Form](#) and return it by email together with CV, your portfolio and a cover letter (all in .pdf files) to communication@forum-asia.org with subject: **Freelancer POSITION Application_NAME**" (e.g. Freelancer Animator Application_Your Full Name) in the subject line

Positions	<ul style="list-style-type: none"> • Copy editor (English) • Videographer and editor • Animator • Graphic Designer • Interpreter
Location	Flexible
Duration	On a project basis
Remuneration	On a project basis
Roster Open Call	Applications will be accepted on a rolling basis
Interview dates	Selected candidates will be contacted when a project arises

About the Organisation

The Asian Forum for Human Rights and Development (FORUM-ASIA) is a membership-based regional human rights organisation founded in 1991 with the mission to promote and protect all human rights, including the right to development, through collaboration and cooperation between human rights defenders and organisations in Asia.

At present, it has 81 member organisations across 21 countries in Asia working on a wide range of issues related to human rights, democracy, and development in their respective countries. Its regional Secretariat is located in Bangkok, Thailand, and has offices in Jakarta, Geneva, and Kathmandu.

FORUM-ASIA is committed to building a peaceful, just, equitable and ecologically sustainable community of peoples and societies in Asia where all human rights of all individuals, groups and peoples—in particular, the poor, marginalised and discriminated peoples—are fully respected and realised in accordance with internationally accepted human rights norms and standards. It advocates human rights issues through engagement with governments, inter-governmental organisations and the United Nations for the better promotion and protection of all human rights.

FORUM-ASIA has special consultative status with the United Nations Economic and Social Council (ECOSOC) and the ASEAN Intergovernmental Commission on Human Rights (AICHR).

All qualified individuals regardless of age, race, colour, sex, gender orientation, religion, national origin, disability, or veteran status are encouraged to apply.

Find out more about FORUM-ASIA at :

www.forum-asia.org

<https://www.facebook.com/FORUMASIA/>

https://twitter.com/forum_asia

<https://www.instagram.com/forumasia.humanrights/?hl=en>

Qualifications Required

General qualifications

- Diploma or Bachelor's degree in a related field such as communication, graphic design, journalism, social science.
- Practical experiences in creating audience-engaging communication materials
- Working proficiency in written and spoken English
- Fluency in an Asian language is highly desirable
- Professional affiliations and licenses an asset
- Formal training on communication an asset
- For Translators – Ability to translate from English to Thai and vice versa

Specific qualifications

Copy editor

- Knowledge of the current human rights issues and trends, social and political context in Asia;
- Knowledge of international and regional human rights standards, mechanisms and practices. Specific knowledge of national human rights mechanism of a particular Asian country may be required depending on the project.

- A minimum of 5 years of professional experience in proofreading and/or editing and/or copy-writing, working with a range of voices and styles within messaging branding guidelines and style guide
- Professional experience working as a copy editor for the nonprofit sector would be an asset
- Excellent referencing skills
- Ability to work under pressure and meet team deadlines.

Videographer and editor / Animator

- Professional experience in videomaking, and/or filmmaking, and/or video editing
- Professional experience working with a range of voices and styles within messaging and branding guidelines
- Professional experience on producing multimedia materials for social impact
- Ability to translate complex information such as data or reports into engaging format for the public
- Experience working with/for the nonprofit sector would be an asset
- Ability to work under pressure, with less supervision and meet deadlines

Graphic Designer

- Professional experience in graphic design, and/or illustration, and/or visual art
- Professional experience working with a range of voices and styles within messaging and branding guidelines
- Professional experience on creating visualised materials such as infographics, reports, campaign outreach with social impact
- Ability to translate complex information such as data or reports into engaging format for the public
- Experience working with/for the nonprofit sector would be an asset
- Ability to work under pressure, with less supervision and meet deadlines

Interpreter and Translator (Thai-English; Nepali-English)

- At least three years of experience as an interpreter and translator on a professional capacity Experience in interpretation at multi-national events
- Proven track record of high quality professional translation from Thai to English and vice versa.
- Ability to work under pressure, with less supervision and meet deadlines
- Sensitive to current human right issues and local context