Vacancy Announcement:
Designer for A Report on the ACWC+10- Assessing the impact of ASEAN in Protecting Women and Children’s Rights

1. Background

About FORUM-ASIA

The Asian Forum for Human Rights and Development (FORUM-ASIA) was founded in 1991 with the mission to promote and protect all human rights, including the right to development, through collaboration and cooperation among human rights organisations and defenders in Asia. It is a membership-based non-governmental organisation with 81 members in 21 countries and in Special Consultative Status with the United Nations Economic and Social Council (ECOSOC). In addition, FORUM-ASIA received the ASEAN Intergovernmental Commission on Human Rights (AICHR) consultative status in 2017.

The vision of FORUM-ASIA is to build peaceful, just, gender-equal, equitable and sustainable societies in Asia where all human rights of all individuals, groups, and peoples without discrimination of any grounds, are fully realised in accordance with the international human rights standards and norms.

About the East Asia - ASEAN Programme

FORUM-ASIA’s East Asia and ASEAN Programme supports the work of FORUM-ASIA’s member organisations at the national level. Moreover, it aims to enhance the independence and effectiveness of the ASEAN human rights mechanisms by strengthening the participation of civil society. It does so through various activities such as: workshops; trainings; national and regional consultations between civil society organisations and representatives of the AICHR and ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC); and other forms of information sharing.

About the Report on the ACWC +10: Assessing the impact of ASEAN in Protecting Women and Children’s Rights

As part of its advocacy on the ASEAN human rights mechanisms, FORUM-ASIA and the Solidarity for ASEAN People’s Advocacy (SAPA) produce an annual assessment of the performance of the ASEAN human rights mechanisms: the ASEAN Intergovernmental Commission on Human Rights (AICHR), and the ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC). Up to 2019, FORUM-ASIA and SAPA have produced eight annual and one decade assessment of the performance of the ASEAN human rights mechanism with the key summary of performance and recommendation to strengthen the institution. This year mark the 10th years creation of the ACWC as well as the 5th years of the Regional Plans of Actions (RPAs) on the Elimination of Violence Against Women (EVAW) and the Elimination of Violence Against Children (EVAC), hence a review on the function of ACWC, in accordance with their mandate to advocate on behalf of the victims and providing protection for women and children’s need to be assess.

2. Tasks

Under the supervision of EA-ASEAN Programme Officer and Programme Manager of FORUM-ASIA, the designer will lead on the production of design and layout on materials related to the FORUM-ASIA’s report on a decade of the performance of the ASEAN Commission of the Promotion and Protection of the Rights of Women and Children (ACWC). The scope of the works are the following;

- Provide design and layout for the component of the report (including but not limited to cover,
3. **Duration**
The completion of the design should be finished no later than 10 June 2020.

4. **Remuneration**
Lumpsum remuneration for the task will be USD 600.

5. **Qualifications**
- Excellent knowledge of graphic design and layout design
- Strong adherence to set the timelines

6. **Application**
Interested applicants are requested to submit their **resume**, **sample of work**, and a **cover letter** (in .pdf files) explaining **why you are interested in the position** to applications@forum-asia.org before 20 May 2020, midnight Bangkok Time (UTC+7), with subject: **Application for ASEAN Report Designer_NAME**. Late applications will not be considered. Only successful candidates will be notified of the outcome of the selection.